

# CROTON FREE LIBRARY

171 Cleveland Drive, Croton-on-Hudson, NY 10520

Phone: (914) 271-6612 | Fax: (914) 271-0931

[www.crotonfreelibrary.org](http://www.crotonfreelibrary.org)

March 11, 2024

## **MARCH BOARD MEETING AGENDA**

- **Call to order**
- **Approval of the February 2024 Minutes**
- **Director's Report**
- **Treasurer's Report**
  - Check Register Approval
- **Committee Reports**
- **Old Business**
  - Renovation survey results (to date)
  - Trustee search outreach
  - Trustee assignment update
- **New Business**
- **\*Public Comment**
- **Adjourn**

\*Members of the public may address the Board of Trustees only during the Public Comment portion of the board meeting and must identify themselves by name when they begin to speak. Comments are limited to no more than three minutes per person. The number of public comments per board meeting may be limited due to time constraints.

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## LIBRARY DIRECTOR'S REPORT

### MONTHLY NEWS & UPDATES

- Budget update: The Library will be seeking a \$24,400 (2.6%) increase to the tax levy bringing the total levy request for the 2024-25 FY to \$962,222.
- Official budget and annual report delayed; vote for both scheduled for next board meeting.
- Re-evaluate continuing to operate in amnesty mode or consider adopting a fine-free policy.  
Top reasons for this operationally:
  - There is no way for us to prevent patrons from preemptively paying late fines on the online catalog with a credit card. This happens because in amnesty mode the fines accrue until the item is returned.
  - If late fines are forgiven before an item is resolved it causes reconciliation issues if a patron ultimately ends up having to pay for the item.
  - Amnesty mode requires staff to have their workstations specifically configured. If there is an error in that configuration, whether on the part of the staff member or an issue with Evergreen, fines can be improperly charged to a patron.
- Summerfest applications now live. Scheduled for Sunday, June 2. Early Bird applications due May 1. Let me know if interested.

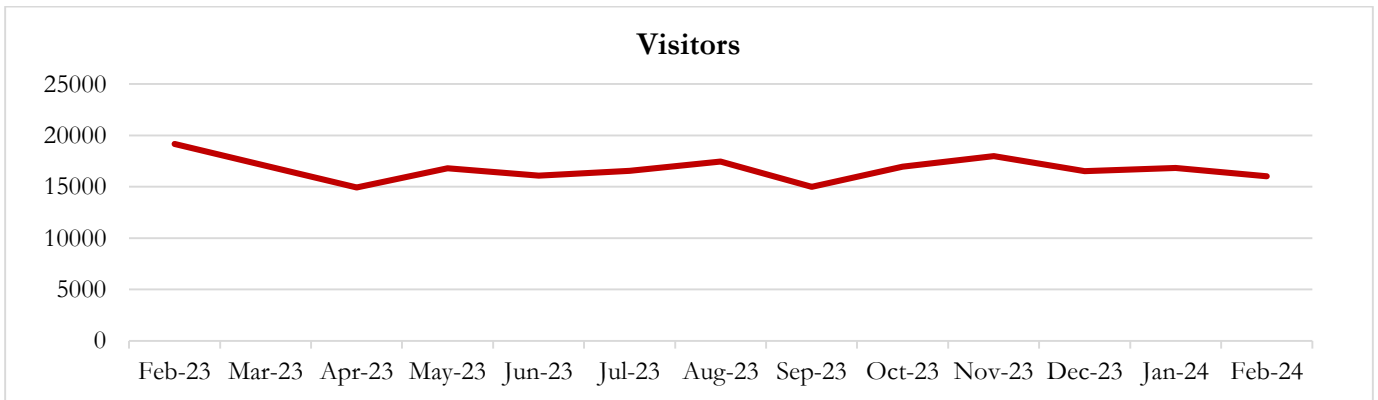
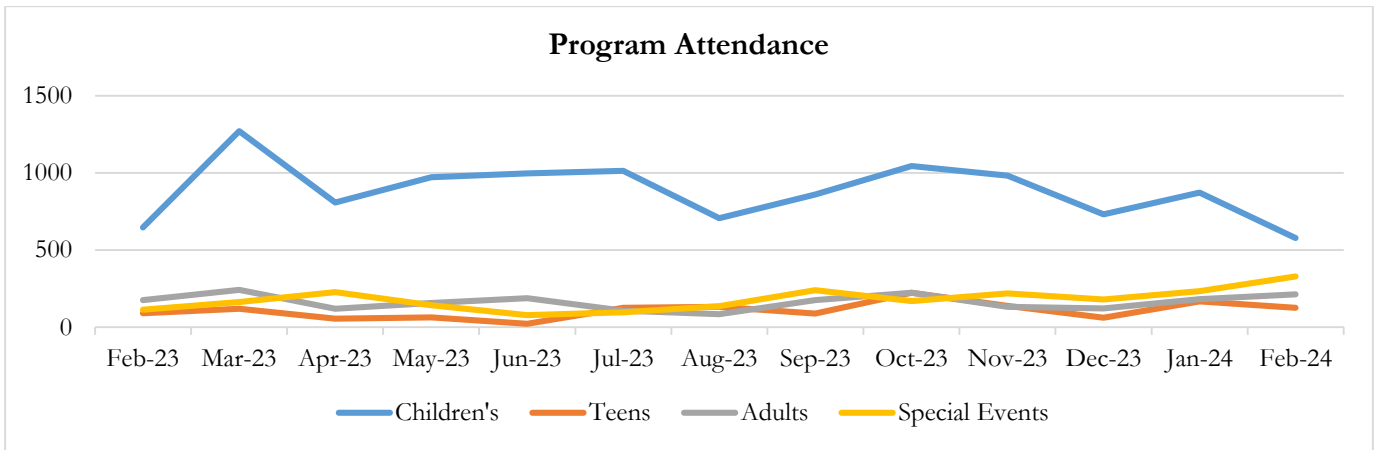
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## Patron Services – February 2024

	2024	2023	Change
Visitors	16,038	19,172	-16%
Reference Transactions	1,044	970	8%
Cards Issued	26	40	-35%
<b>Programs</b>			
Children's Attendance	578	647	-11%
Teen Attendance	127	92	38%
Adult Attendance	213	177	20%
Special Event Attendance	329	113	191%



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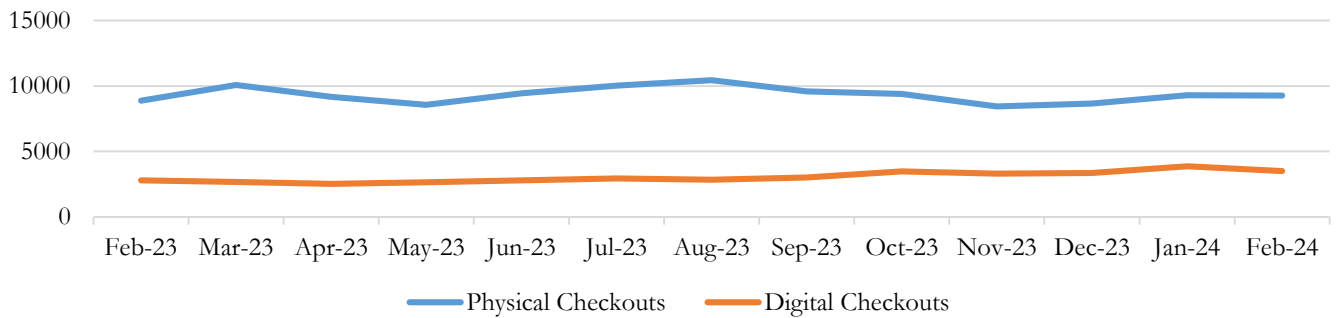
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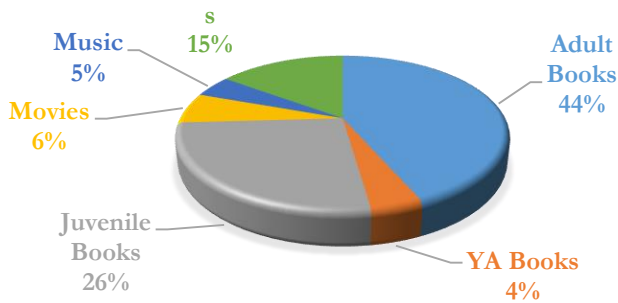
## Collection Statistics – February 2024

	2024	2023	Change %
Physical Checkouts	9,279	8,885	4%
Digital Checkouts	3,505	2,788	26%
Cataloged Material	394	388	2%
Withdrawn Material	277	17	1,529%

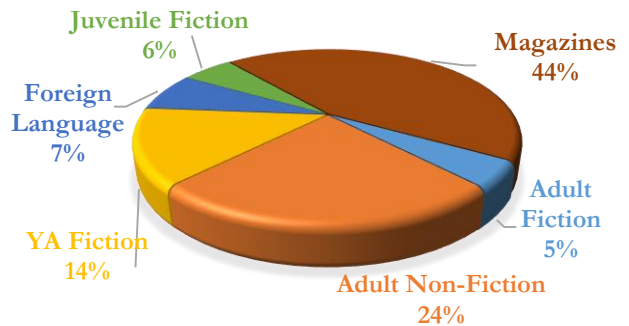
### Circulation



### Cataloged Material (by Type)



### Withdrawn Material (by Type)



### Cataloged Material

