

CROTON FREE LIBRARY

171 Cleveland Drive, Croton-on-Hudson, NY 10520

Phone: (914) 271-6612 | Fax: (914) 271-0931

www.crotonfreelibrary.org

November 12, 2018

7:30 PM

Croton Free Library

NOVEMBER BOARD MEETING AGENDA

- **Call to order**
- **Approval of October 2018 Minutes**
- **Director's Report**
 - Audit Status
 - Battle of the Books Participants
 - Handheld Video Magnifier
 - Employee Handbook
 - Meeting with Superintendent
- **Committee Reports**
 - Croton Reads update
 - Art Committee Discussion
- **Association Report**
 - Appeal update
 - Book & Bake Sale
- **Old Business**
- **New Business**
 - Charter Discussion
- **Other Business**
- **Public Comment**
- **Adjourn**

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DIRECTORS REPORT

October 2018 Statistics

PATRON SERVICES

	<u>2018</u>	<u>2017</u>	<u>% Change</u>
Physical Checkouts	10487	11,424	-8%
E-Book Checkouts	645	395	63%
Visitors	15601	8,835	77%
Reference Transactions	1322	1,352	-2%
Children's Weekly Event Attendance	1323	751	76%
Children's Special Event Attendance	181	173	5%
Teen Attendance	5	49	-90%
Adult Attendance	139	99	40%

Library Cards Issued: 30

UPDATES

- First draft of the audit received on Friday, November 9. Delayed this year so filing an extension.
- Thank you to the students for participating in our first appearance at the Battle of the Books.
- Handheld Magnifier now available for use at the reference desk (Thank you Kelly Thomann).
- First draft of employee handbook is complete. Awaiting policies regarding mandatory harassment prevention training and paid sick leave.
- Thao and I met with Deborah O'Connell to continue our relationship with the School District.