

CROTON FREE LIBRARY

171 Cleveland Drive, Croton-on-Hudson, NY 10520

Phone: (914) 271-6612 | Fax: (914) 271-0931

www.crotonfreelibrary.org

January 14, 2018

7:30 PM

Croton Free Library

JANUARY BOARD MEETING AGENDA

- **Call to order**
- **Approval of December 2018 Minutes**
- **Director's Report**
 - Visitor Counter Error
 - Evergreen Migration
 - Employee reviews almost complete
 - Generous donation from Sheilah Rechtschaffer
- **Committee Reports**
 - Finance Committee – Staff Raises
 - Croton Reads update
 - Art Committee – Thank you letter idea
- **Association Report**
 - Appeal update
- **Old Business**
 - Charter Amendment Discussion Deferred
- **New Business**
 - New Ad-Hoc Committee Deferred
- **Other Business**
- **Public Comment**
- **Executive Session – Director's Salary**
- **Adjourn**

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DIRECTOR'S REPORT

December 2018 Statistics

PATRON SERVICES

	<u>2018</u>	<u>2017</u>	<u>% Change</u>
Physical Checkouts	9368	10,328	-9%
E-Book Checkouts	628	356	76%
Visitors	9205*	12,217	-25%
Reference Transactions	1204	1,044	15%
Children's Weekly Event Attendance	850	606	40%
Children's Special Event Attendance	193	184	5%
Teen Attendance	41	21	95%
Adult Attendance	179	47	281%

Library Cards Issued: 21

UPDATES

- *Not sure this number is accurate. Back door read ~4,000 when in the first week of January it already had 2,000... will compare going forward.
- Major Dates: 2/18-Database Freeze, 3/11-3/13- OFFLINE, 3/14-Live
- We are all finalizing our reviews and hope to have them dispersed by the end of the month.
- Thanks to Sheilah Rechtschaffer for her generous donation from her artwork being sold.