

CROTON FREE LIBRARY

171 Cleveland Drive, Croton-on-Hudson, NY 10520

Phone: (914) 271-6612 | Fax: (914) 271-0931

www.crotonfreelibrary.org

June 10, 2019

7:30 PM

Croton Free Library

JUNE BOARD MEETING AGENDA

- **Call to order**
- **Approval of April 2019 Minutes**
- **VOTE: New Board Member**
- **Director's Report**
 - New Employees
 - Joint Board Meeting (8:00 Start)
 - Flooring Replacement
 - Payroll Change
 - P.T.O. (Paid Time-Off)
 - No Smoking Signage
 - New Library Card
- **Committee Reports**
 - Budget Report
 - Finance Committee – Approve Checks
- **Association Report**
 - Book and Bake Sale Update
 - Battle of the Books Sponsorship
- **Old Business**
 - Finalize Committee Membership
 - Confirm 2019-20 Meeting Dates – April 13th?
- **New Business**
 - Staff Survey
- **Other Business**
 - Blue Sky Idea
- **Public Comment**
- **Executive Session**
 - Director's Evaluation
- **Adjourn**

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DIRECTOR'S REPORT

May 2019 Statistics

PATRON SERVICES

	<u>2019</u>	<u>2018</u>	<u>% Change</u>
Physical Checkouts	9603	10,770	-11%
OverDrive	764	582	31%
Hoopla	163	147	11%
Visitors	15,068	16,863	-11%
Reference Transactions	1,470	1,283	15%
Children's Weekly Event Attendance	1,198	1,001	20%
Children's Special Event Attendance	52	13	300%
Teen Attendance	59	16	269%
Adult Attendance	180	34	429%

Library Cards Issued: 79

UPDATES

- Substitute Clerks Hired: Paul Rolnick, Maggie Leung, Christina Arnold.
- Potential Joint Board Meeting: Monday, November 18 at HHFL. 8:00 Meeting. Pre-meeting time?
- Over summer, floor will be replaced at the circulation desk due to adhesive not working on foundation. Bubbling has become a tripping hazard.
- Switching over from Paychex to ADP. Saves money and increases services.
- In response to mandatory sick-leave, part-time staff will have their sick and vacation hours converted to paid time off. Will be included in Employee Handbook.
- Temporary no smoking signs have been placed outside the entrances until more descriptive signage is acquired.
- First look at the new library card design.



Original artwork for the Croton Free Library by Jerry Pinkney. 2019.