

CROTON FREE LIBRARY

171 Cleveland Drive, Croton-on-Hudson, NY 10520

Phone: (914) 271-6612 | Fax: (914) 271-0931

www.crotonfreelibrary.org

October 21, 2019

7:30 PM

Croton Free Library

OCTOBER BOARD MEETING AGENDA

- **Call to order**
- **Approval of September 2019 Minutes**
- **Director's Report**
 - Monthly Statistics
 - New Baby (Dorien Family)
 - New Employee
 - Compliance updates
 - Flooring install complete
 - Grant updates
 - Donations/Bequests
 - Joint board meeting (11/18/2019 at 7:30)
- **Committee Reports**
 - Budget Report - Allocation fixes/Audit
 - Buildings and Grounds - Solar Proposal
 - Art Committee - Upcoming exhibit and dates
 - PR Committee - Next meeting
- **Association Report**
- **Old Business**
- **New Business**
 - Reevaluate room use policy
 - Automatic Renewals
- **Other Business**
- **Public Comment**
- **Adjourn**

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DIRECTOR'S REPORT

September 2019 Statistics

PATRON SERVICES

| | <u>2019</u> | <u>2018</u> | <u>% Change</u> |
|--|-------------|-------------|-----------------|
| Physical Checkouts | 11,273 | 10,401 | 8% |
| OverDrive | 926 | 717 | 29% |
| Hoopla | 146 | 152 | -4% |
| Visitors | 14,417 | 16,103 | -10% |
| Reference Transactions | 1,252 | 1,265 | -1% |
| Children's Weekly Event Attendance | 845 | 983 | -14% |
| Children's Special Event Attendance | 0 | 0 | -- |
| Teen Attendance | 20 | 32 | -38% |
| Adult Attendance | 144 | 173 | -17% |

Library Cards Issued: 51

UPDATES

- Haven Ella Dorien, DOB: 9/18/19, 7lb 6oz, 20.5".
- Gwen Glazer, new Teen Librarian, starts 10/21/2019.
- Sexual harassment prevention training completed by all staff as well as some volunteers. Compliance posters have been updated and reviewed in staff area.
- New floor at the circulation desk installed 10/14 & 10/15. A/V storage relocated to Creative Space.
- Status of Galef Grant and NYS Construction Aid
- Donations in honor of Joanne Oechsner received; update on Altman estate.
- Joint board meeting. Requested topics; meet at 6:30 or 7:00.