

CROTON FREE LIBRARY

171 Cleveland Drive, Croton-on-Hudson, NY 10520

Phone: (914) 271-6612 | Fax: (914) 271-0931

www.crotonfreelibrary.org

November 18, 2019

7:00 PM

Hendrick Hudson Free Library

NOVEMBER BOARD MEETING AGENDA

- **Call to order**
- **Approval of October 2019 Minutes**
- **Director's Report**
 - Monthly Statistics
 - Employee Manual Update
 - PLA 2020
- **Committee Reports**
 - Treasurer's Report – Audit Update/Extension
 - Check Register Approval
 - Art Committee – New Exhibit
 - Croton Reads – Author Selection
 - Buildings and Grounds – Solar Project
- **Association Report**
 - Book and Bake Sale Totals
- **Old Business**
- **New Business**
- **Other Business**
- **Public Comment**
- **Adjourn**

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DIRECTOR'S REPORT

October 2019 Statistics

PATRON SERVICES

	<u>2019</u>	<u>2018</u>	<u>% Change</u>
Physical Checkouts	12,026	10,487	15%
OverDrive	871	645	35%
Hoopla	159	190	-16%
Visitors	19,168	15,601	23%
Reference Transactions	1,165	1,322	-12%
Children's Weekly Event Attendance	1,360	1,323	3%
Children's Special Event Attendance	107	181	-41%
Teen Attendance	69	5	1280%
Adult Attendance	517	139	272%

Library Cards Issued: 26

UPDATES

- Drastic increase in visitors taken with a grain of salt.
- Implementing new reporting methods for programs. Battle of the Books part of increase.
- Lawyer was out on leave, should have it by Thanksgiving.
- Thao attending PLA 2020 – More involvement in libraries outside of Westchester.