

CROTON FREE LIBRARY

171 Cleveland Drive, Croton-on-Hudson, NY 10520

Phone: (914) 271-6612 | Fax: (914) 271-0931

www.crotonfreelibrary.org

September 9, 2024

SEPTEMBER BOARD MEETING AGENDA

- **Call to order**
- **Approval of the June 2024 Minutes**
- **Director's Report**
- **Treasurer's Report**
 - Check Register Approval
- **Renovation Advisory Committee (RAC) Report**
 - Approval of Conceptual Design (BRMA)
 - Recommendation: Fundraiser (see RFP)
- **Committee Reports**
 - Fundraising: Approve Annual Appeal Letter
- **Old Business**
 - Google Suite Training
- **New Business**
- ***Public Comment**
- **Executive Session**
- **Adjourn**

*Members of the public may address the Board of Trustees only during the Public Comment portion of the board meeting and must identify themselves by name when they begin to speak. Comments are limited to no more than three minutes per person. The number of public comments per board meeting may be limited due to time constraints.

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LIBRARY DIRECTOR'S REPORT

MONTHLY NEWS & UPDATES

- Audit Status
- Fire/Emergency Event (July 24, 2024)
- Annual Fire Inspection Update
- First-Aid Training (October 14, 2024)
 - Adult & Pediatric First Aid/CPR/AED Opioid Overdose & Naloxone-Nasal Spray-BL
- Proposal for additional closed day in 2025 (Saturday, July 5, 2025)
- Staff Changes:
 - Faythe Flynn, promoted to Circ/Tech (from sub list)
 - Kyle Nolan, resigned August 2024
 - Currently hiring new P/T Reference Librarian

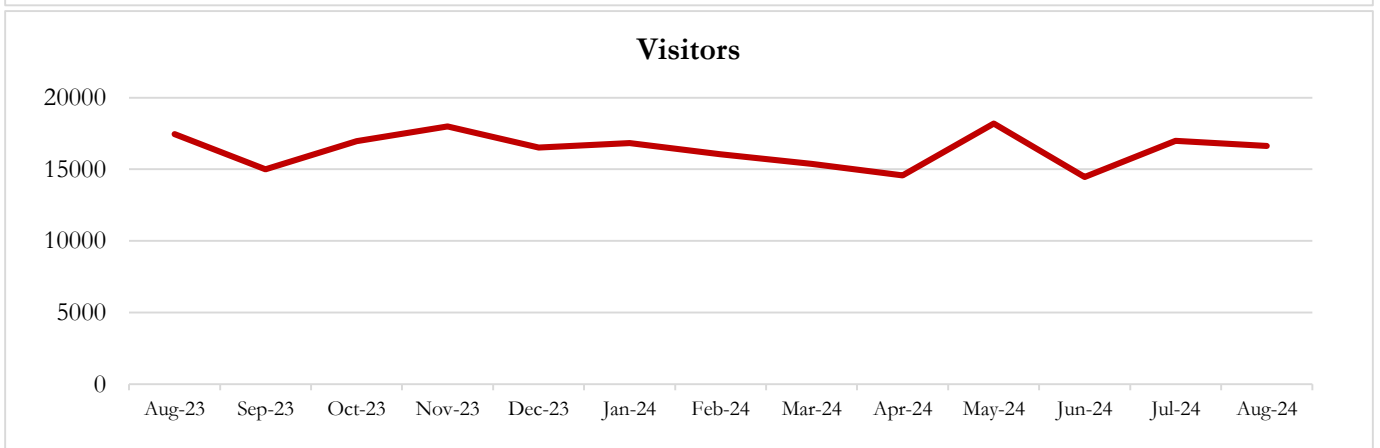
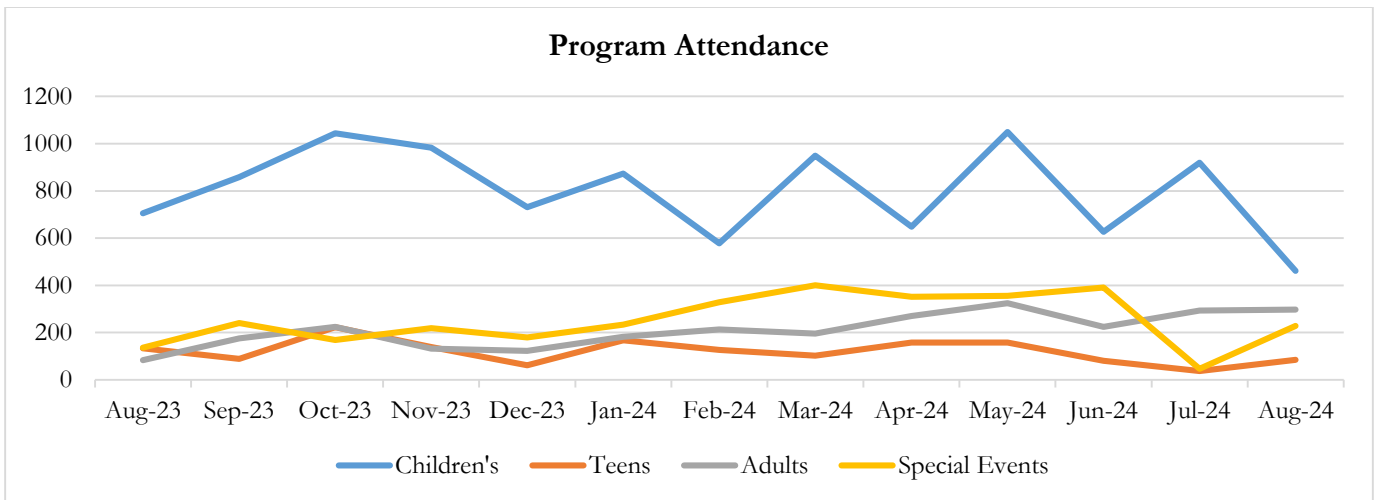
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Patron Services – *Summer 2024*

	<u>JUNE</u>	<u>JULY</u>	<u>AUGUST</u>	<u>TOTAL</u>	<u>2023</u>	<u>CHANGE</u>
Visitors	14,462	16,991	16,629	48,082	50,094	-4%
Reference Transactions	1,048	804	1,178	3,030	2,830	7%
Cards Issued	37	35	46	118	126	-6%
Programs						
Children's Attendance	627	920	461	2,008	2,716	-26%
Teen Attendance	81	37	85	203	282	-28%
Adult Attendance	224	293	297	814	379	115%
Special Event Attendance	391	47	229	667	311	114%



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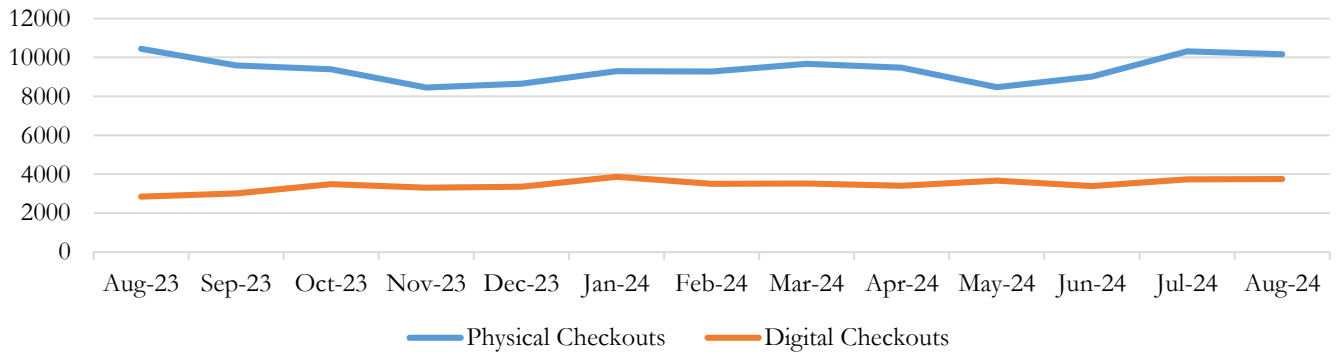
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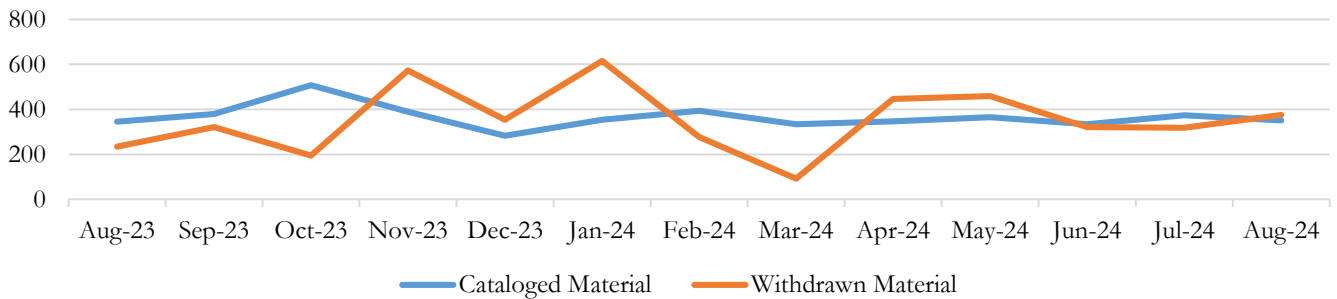
Collection Statistics – *Summer 2024*

	<u>JUNE</u>	<u>JULY</u>	<u>AUGUST</u>	<u>TOTAL</u>	<u>2023</u>	<u>CHANGE</u>
Physical Checkouts	9,011	10,303	10,156	29,470	29,908	-1%
Digital Checkouts	3,383	3,740	3,754	10,877	6,592	65%
Cataloged Material	334	373	351	1,058	969	9%
Withdrawn Material	321	318	375	1,014	642	58%

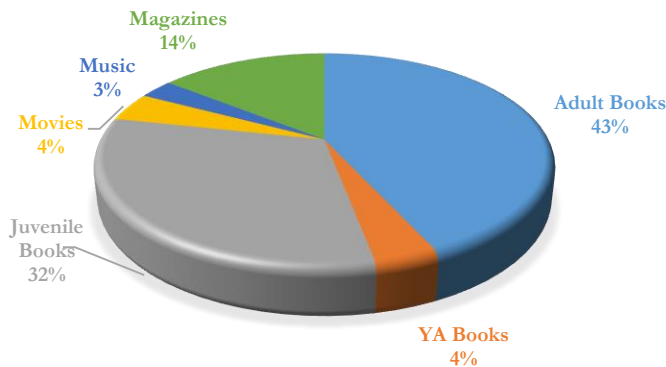
Circulation



Cataloged Material



Cataloged Material (by Type)



Withdrawn Material (by Type)

