

# CROTON FREE LIBRARY

171 Cleveland Drive, Croton-on-Hudson, NY 10520

Phone: (914) 271-6612 | Fax: (914) 271-0931

[www.crotonfreelibrary.org](http://www.crotonfreelibrary.org)

November 4, 2024

## NOVEMBER BOARD MEETING AGENDA

- **Call to order**
- **Approval of the October 2024 Minutes**
- **Director's Report**
- **Treasurer's and Finance Committee Report**
  - Check Register Approval
  - Audit Approval
- **Review Board Committees – Open Discussion**
  - Size of committees related to the open meeting law
  - Function of committees
  - Flexibility within committees
- **Renovation Advisory Committee (RAC) Report**
  - Initial Renovation Budget and Process
- **Committee Reports**
  - **Fundraising**
    - Appeal Update
    - Upcoming B&B Sale
    - Staff Holiday Party
  - **Long-Range Planning**
    - Policy Updates
    - LRP Status
  - **Arts**
    - Nov-Dec Artist
  - **Buildings and Grounds**
  - **Safety**
    - Nothing to Report
- **Old Business**
  - Review of Action Items from Last Meeting
  - Bylaws Discussion - Citizenship
  - NYT Renewal
  - Annual Meeting Date (Thurs 4/24 or Tues 4/29)
- **New Business**
- **\*Public Comment**
- **Adjourn**

\*Members of the public may address the Board of Trustees only during the Public Comment portion of the board meeting and must identify themselves by name when they begin to speak. Comments are limited to no more than three minutes per person. The number of public comments per board meeting may be limited due to time constraints.

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## **LIBRARY DIRECTOR'S REPORT**

### **MONTHLY NEWS & UPDATES**

- Kindergarten Student Tours
- Student Parking in Library Lot (Update)
- Zoning Application – Blue Bins (Update)
- New Lighting in Ottinger Room
- Announcement of vacant position – Circulation Clerk

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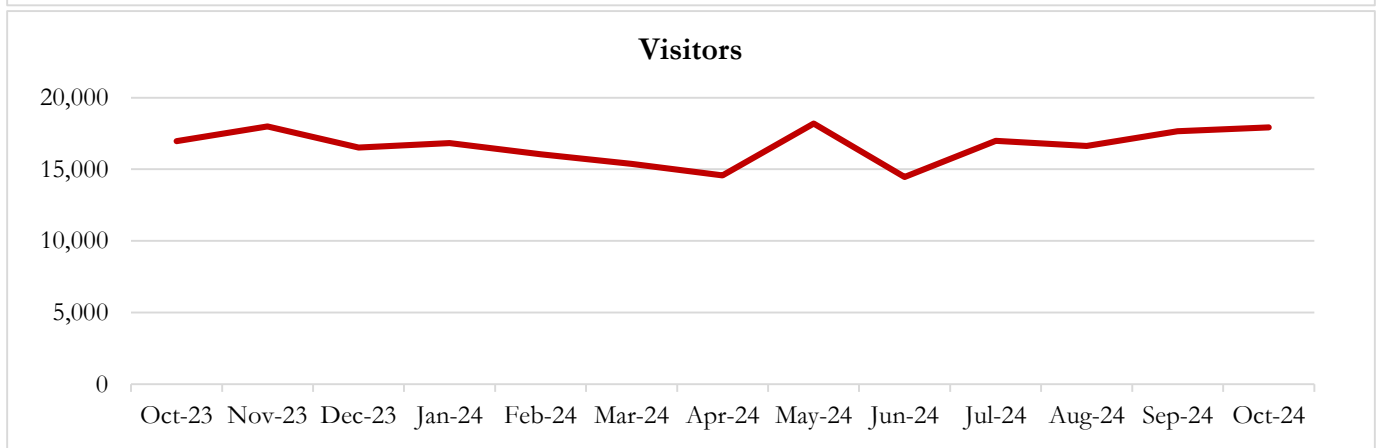
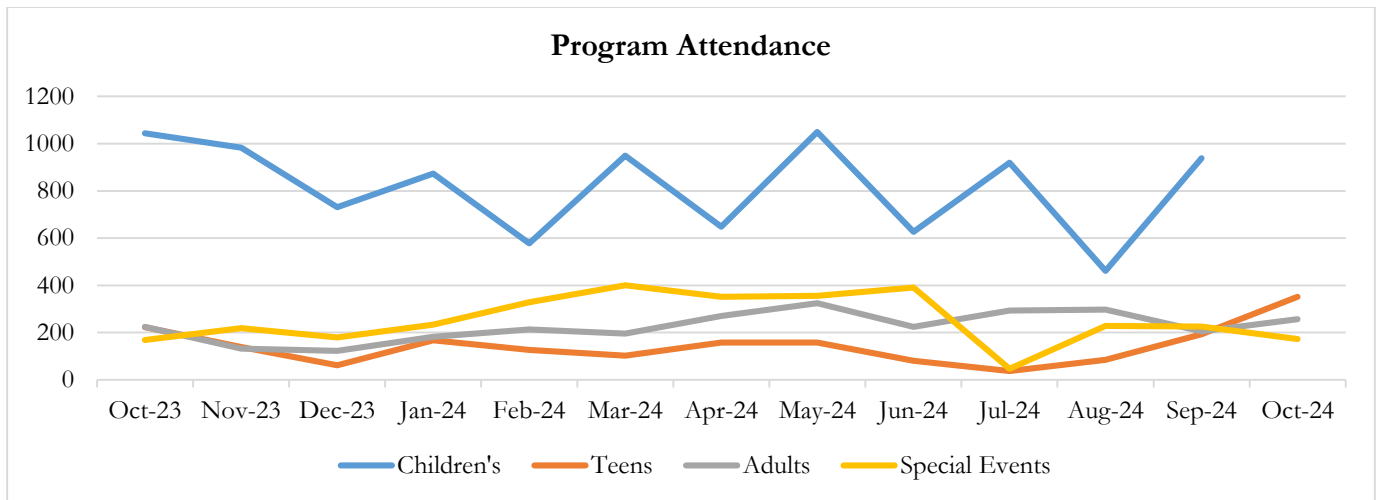
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## Patron Services – October 2024

	2024	2023	Change
Visitors	17,928	16,973	6%
Reference Transactions	822	1,052	-22%
Cards Issued	33	92	-64%
<b>Programs</b>			
Children's Attendance	<i>N/A</i>	1,044	<i>N/A</i>
Teen Attendance	351	223	57%
Adult Attendance	257	224	15%
Special Event Attendance	173	169	2%



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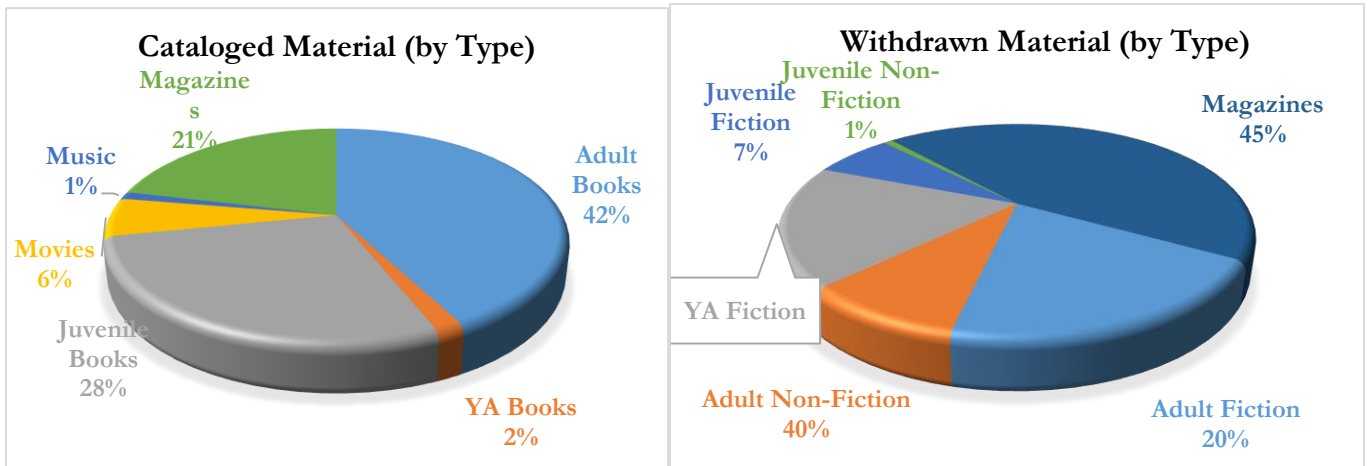
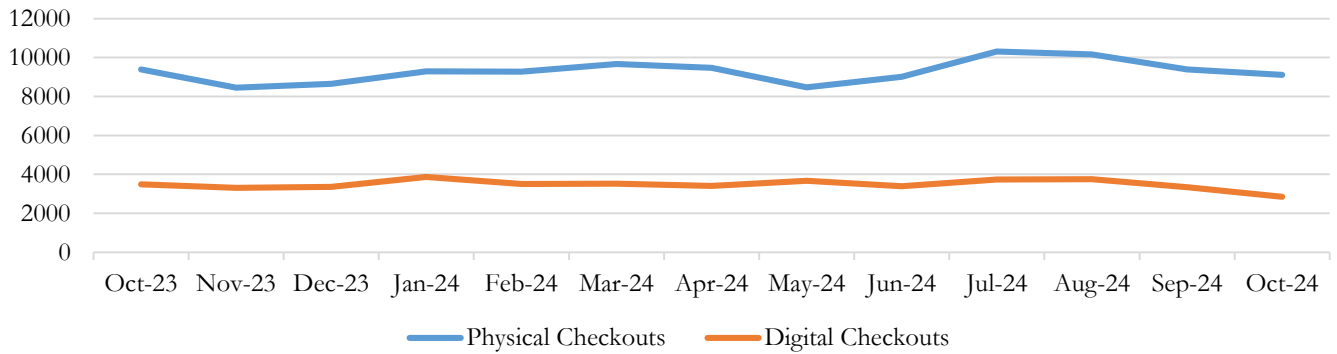
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## Collection Statistics – October 2024

	2024	2023	Change %
Physical Checkouts	9,109	9,389	-3%
Digital Checkouts	2,843*	3,483	-18%
Cataloged Material	362	507	-29%
Withdrawn Material	650	195	233%

\*Does not include statistics for Hoopla or Kanopy

### Circulation



### Cataloged Material

