

Croton Free Library Board Minutes

December 11, 2017

Present: Trustees: Barry Feinberg, President (18), Leslie Ellis (19), Sharyse Eisinger (20), Mary McFerran (21), Adora Lam (20), Marianne Merola (22), Howie Myers (18), Sid Franks (22)

Absent: Debra Schor (19)

Library Director: Jesse Bourdon

Croton Library Association Representative: Karen Zevin

Call to order: Barry called the meeting to order at 7:30 pm.

November 2017 minutes approved as amended.

Director's Report: Jesse Bourdon

Updates:

- See Jesse's attached report for library materials circulation statistics. New, higher numbers of patron visits reflect that the door from the parking lot is now being electronically monitored.
- Joint meeting with Hendrick Hudson Library (Montrose) has been set for January 22 at 7:30 at Croton Free Library. Croton Board will meet at 7pm for regular board meeting also on Jan 22 in order to consolidate meeting dates.
- NARCAN training is set for January 8 at 10am. Staff and some community members will be invited.
- WLS is redistributing the funding for digital databases to a variety of platforms. In 2018, Ancestry.com will no longer be available and libraries will be responsible for any new material in OverDrive. Kanopy has been added, which is a movie streaming service.
- Croton Reads event will take place on March 20 after 6pm.

Committee Reports:

Finance Committee: Sid Franks

- Sid met with accountant to set up documents relating to annual fund and restricted funds. Jesse has established a procedure such that all payments submitted for check signing have an authorizing signature indicating the goods or services were received.

Building and Grounds

- Outdoor sign requires both masonry and sign company. The Library is currently looking for potential bidders.

Public Relations Committee: Jesse and Karen

- Newsletter will be out at the end of December
- Food drive will be publicized in January

Association Report: Karen

- Book & Bake sale recap. Profit was slightly lower than November of last year.
- Jesse and Karen are looking into new forms of supplementary fundraising for the Library.

Next Board Meeting: Monday, January 22 at 7:00 pm, followed by joint meeting with Hendrick Hudson Library

Meeting Adjourned 9:06 pm.

Respectfully Submitted by Mary McFerran, Secretary