

Croton Free Library Board Minutes

January 22, 2018

Present: Trustees: Barry Feinberg, President (18), Leslie Ellis (19), Sharyse Eisinger (20), Mary McFerran (21), Adora Lam (20), Marianne Merola (22), Howie Myers (18),

Absent: Debra Schor (19), Sid Franks (22)

Library Director: Jesse Bourdon

Croton Library Association Representative: Karen Zevin

Call to order: Barry called the meeting to order at 7:02 pm.

December 2017 minutes approved as amended.

Director's Report: Jesse Bourdon

Updates:

- See Jesse's attached report for library materials circulation statistics. E-Book circulation has shown a drop that may continue as the individual libraries are now responsible for any new e-book purchases.
- NARCAN training occurred on January 8, 2018. Jesse said: "There will be a trained staff member to be scheduled in the library at all times." Jesse pointed out that staff members all have certificates issued by the Westchester Country Health dept. Labeled Kits will be located in Jesse's office and throughout the library.
- Jesse hosted a PVC class in the CreativeSpace and plans to have volunteers continue 3D printing workshops. Jesse pointed out that 12-14 kids visited. Also Jesse mentioned that the 3D printing volunteers are made up of both students and adults.
- There are two WLS seminars planned in January: Strategic Planning and Workplace Harassment that Jesse plans to attend.
- HVAC – since one of the original units is no longer working, a meeting has been scheduled for February 12 at 7 pm with CF Air – the firm that installed the smaller units this past summer.
- Staff Reviews have taken place for employees who work more than 10 hours a week. Annual raises and minimum wage increases are taking effect.

Committee Reports:

- Croton Reads 2018: This year's selection is "The Traitor's Wife" by Allison Pataki. Marc Cheshire of Croton Friends of History will meet the Croton Reads committee to plan for panel participants and other details. The open Panel Discussion date is set for 7:00 PM on Tuesday, March 6th, 2018. The ticketed Author Appearance is scheduled for 7:00 PM on Tuesday, March 20th.

Finance Committee:

- Treasurer's Report: see attached Profit and Loss Budget Performance, December 2017. A new line item will be added – "Depreciated Fixed Asset" to accommodate items such as the new HVAC units.

Association Report : Karen

- February Food drive: Flyers have been sent out. People who donate food can take a donated Cookbook for free.
- Sign Update: – Jesse spoke with Joe Sperber/Village Planning Board about what is required in terms of plans. The requirements are considerable including a site survey, drawings, set back identification, the need for an architect.

Other: Marianne

- Request for volunteers to work on a refreshed library awareness campaign called, "Places to Read in Croton." This idea grew out of meetings between Debra and Marianne and was suggested by Elizabeth Hiller from the Association.

New Board Members:

Barry asked Board members to think about who they know who might like to join the Board as there will be at least two vacancies coming up in April at the end of this term.

Meeting Adjourned 7:55 pm to enable Croton Library Trustees to join Annual co-meeting with Hendrick Hudson Library Trustees in Ottinger Room. The discussion topic is to be the pros and cons of eliminating fines for children's books.

Next Board Meeting: Monday, February 12, 2018 at 7:30 pm.

Respectfully Submitted by Mary McFerran, Secretary