

Croton Free Library Board Minutes

March 12, 2018

Present: Trustees: Barry Feinberg, President (18), Leslie Ellis (19), Sharyse Eisinger (20), Mary McFerran (21), Adora Lam (20), Marianne Merola (22), Sid Franks (22)

Absent: Trustees: Debra Schor (19), Howie Myers (18)

Library Director: Jesse Bourdon – present

Croton Library Association Representative: Karen Zevin- absent

Call to order: Barry called the meeting to order at 7:32pm

January 2018 minutes approved as amended.

Director's Report: Jesse Bourdon

Updates:

- See Jesse's attached report for library material circulation statistics.

Library cards issued: February's significant increase over prior month is attributed to the promotional fliers sent out to Lakeland School district in January.

Teen attendance: Decrease is attributed to fewer teen events/programs scheduled in February.

- Storm impact: Library opened earlier when possible to accommodate community. Additional day activities were added during those hours when feasible to accommodate visitors. Jesse will contemplate how library can serve as more of a community center during future storms. He will meet with the village manager on this topic. Discussion will include possibility of village having independent physical access to the library, which may be particularly helpful during occasions when library staff are unable to be on site during storms and other such situations. Increased access to building does not necessarily mean increased programs/activities during those hours. Barry brought up issues of supervision and security of patrons during such occasions. Leslie raised concerns of liability and insurance.
- Annual report: Report initially due March 1st was delayed because of the storms. WLS's report is also delayed. Jesse will submit a draft to Elise Burke at WLS for comment and send draft to CFL Board at same time.
- Budget draft: Jesse and Sid are working on a draft.
- Library credit card- Chase Ink Business: CFL now possesses one. Jesse will monitor to determine if any additional staff requires one.

- New gallery lights: Gallery lighting update is scheduled to occur Feb 14th. Approximate job cost is \$400.

Committee Reports

Treasurer Report

Sid reviewed statistics of current fiscal year and proposed budget. Board voted to approve budget.

Croton Reads Committee

Panel discussion with Croton Friends of History on March 6th was well received and well attended. Approximately 85 people thus far, inclusive of board members, have obtained tickets for the Croton Reads event. Books by the author will be sold on site starting one half hour before the event begins on March 20th. Books will be sold by Pleasantville's "Village Bookstore" owner Roy Solomon.

Gallery Committee

The Ottinger Room will exhibit, "Summer Dreams," by artists Sharon Kullberg and Lavinia Wiggins during May and June 2018.

Association Report

Book and Bake sale is scheduled for May 19th and May 20th. All donors may pick up a coupon entitling them to one free "non-special" item at the sale. Barry described the positive and fun experience of the sale and encouraged board members to volunteer and attend.

Old Business

Board members formally voted and approved HVAC expenditures during this meeting. Target start date is first week of May. Jesse will meet with vendor to discuss logistics, including potentially necessary placement of giant crane in parking lot. Jesse will determine if it is necessary for library to close early during one of the project days.

New Business

Jesse will check on the status of the employee satisfaction survey.

Other Business

Potential new board members – Barry has identified and spoken to a potential candidate. Sharyse will contact another person identified earlier who may be receptive to position. Barry stated he would be willing to stay on an additional year as board member if necessary. New board members elected at the April 24th annual Association meeting will officially begin their term at the May board meeting.

The group discussed merit of making changes to board member requirements at some point in future. Ideas discussed include 1) reducing current five-year requirement for each board member's term and adding a second term option and 2) changing total required number of board members. Sid inquired about the potential to permit board members to call into meetings when physically unable to be present. Jesse will investigate the feasibility and required steps such changes might involve.

Meeting adjourned at 9:00pm.

Next Board meeting: April 9, 2018 at 7:30pm

Respectfully submitted by Adora Lam, Secretary