

**Croton Free Library**  
Board Meeting Minutes  
June 11, 2018

**PRESENT**

Trustees: Leslie Ellis, President (19), Marianne Merola (22), Sharyse Eisinger (20), Sid Franks (22), Adora Lam (20), Mary McFerran (21), Susan Ranis (19), Lynn Kauderer (23), Ned Rust (23)

Croton Library Association: Karen Zevin, President

Library Director: Jesse Bourdon

**ABSENT**

Trustees: none absent

Call to order: Karen called meeting to order at 7:04pm

May 2018 minutes approved as amended.

**Updates:**

- See Jesse's attached report for library material circulation statistics.
  - E-books: May was first full month we shared our e-book catalog with other libraries and had access to theirs, resulting in our highest e-book monthly check out since offering e-books.
  - Visitors: Substantial increase in May attributed to Book and Bake sale.
- HVAC work is complete. Jesse will write and implement a temperature policy that will be included in procedure manual.
- Increased library services and activities at Summerfest resulted in higher quality visitor engagement: 16 library cards were registered, and children enjoyed crafts supervised by Thao.
- Library's carpet needs to be replaced. Topic is being forwarded to Building and Grounds committee for review. Jesse has begun getting estimates of carpet replacement for the small program room (only) as a first step because it is functions as an independent area that doesn't interfere with the remainder of library décor.
- There will be changes to the method and frequency of Shelf Life distribution. See attached details.
- In response to staff requests, a picnic table was purchased for their use. It has been installed by the rear door in a newly cleared out area.

**Committee Reports**

Treasurer's Report

Sid distributed and discussed budget performance information. Bank signatures have been updated to reflect current board.

Committee Assignments

Leslie distributed new committee member list.

### **Association Report**

Karen reported that May's Book and Bake Sale was the most successful Spring fair the Association has had.

### **Old Business**

Meeting dates for 2018-19 were voted upon and approved. There will be no joint meeting with Hendrick Hudson until 2020 due to their heavy workload.

### **Public Comment**

There were no comments.

Meeting adjourned 7:28pm

Next Board meeting: September 17, 2018 at 7:30pm

Respectfully submitted by Adora Lam, Secretary