

Croton Free Library
Board Meeting Minutes
September 17, 2018

PRESENT

Trustees: Leslie Ellis, President (19), Marianne Merola (22), Sharyse Eisinger (20), Sid Franks (22), Adora Lam (20), Mary McFerran (21), Susan Ranis (19), Lynn Kauderer (23)

Croton Library Association: Karen Zevin, President

Library Director: Jesse Bourdon

ABSENT

Trustees: Ned Rust (23)

Call to order: Leslie called meeting to order at 7:32pm

June 2018 minutes approved as amended.

Updates

- See Jesse's attached report for library material circulation statistics.
Overall summer statistics reflect positive trends, especially in e-book checkouts and library cards issued.
- Library is creating its first teams, kid and teen, for "Battle of the Books" event at Hendrick Hudson High School on Oct. 20th and is looking for volunteers.
- Library is creating a team for Harry Chapin Run and will discuss with Association possibility of incentives (a free book from Book and Bake sale) for registrants who donate money to the race.
- Employee handbook draft has been submitted to lawyers for review. Jesse will follow up with them regarding feedback and guidance.
- Library has switched to Hudson Energy for electricity and anticipates subsequent cost reduction.
- There have been some staffing changes: Catherine Riedel is a new Youth Services Librarian. Kyle Nolan and Margaret Scandurra are new circulation clerks.

Committee Reports

Treasurer's Report

Sid distributed and discussed budget performance information.

Croton Reads

Marianne discussed potential selection for this year's book.

Publicity

Susan described the Publicity committee's new quarterly newsletter that starts in October. Paper versions of this will be stocked in the library, and digital copies will be sent to library's e-newsletter distribution list. This new quarterly publication will be in addition to the monthly e-newsletter sent out during the beginning of each month.

Art

Mary described "New Blue" exhibition featuring photographer Bibiana Huang Matheis and poet Bettina "Poet Gold" Wilkerson. Artist's reception will be on Oct 13th and is a poetry reading.

Association Report

Karen reported that the Association is moving ahead with the annual drive. She reminded that the next Book and Bake sale is scheduled to occur the week before Thanksgiving. Association is willing to consider new organizations to donate books that don't sell by sale's conclusion, if anyone wishes to suggest. The one condition is that the organization is required to pick up the books promptly at the end of the sale.

Old Business

New Business

- Construction: Board voted, and approved grant request project titled: "Automatic Door Openers at Points of Entry", to make front entrance doors ADA compliant. Project was already included in capital budget. Association will contribute funds. Jesse will get mockup of door design. Work expected to begin in Spring.
- Lynn shared details from the Trustee Institute Meeting Summary. Described it as interesting and well attended.
- There was creative discussion as to how the Board could best advocate for the library. Ideas included promoting library as a community center and catalyst for civic engagement. Brainstorming strategies included hosting a volunteer fair, and having the board formally reach out to local representatives. Discussions on this topic will continue.

Public Comment

There were no comments.

Meeting adjourned 9:00pm

Next Board meeting: October 15, 2018 at 7:30pm

Respectfully submitted by Adora Lam, Secretary