

Croton Free Library
Board Meeting Minutes
January 14, 2019

PRESENT

Trustees: Marianne Merola (22), Sharyse Eisinger (20), Sid Franks (22), Adora Lam (20), Lynn Kauderer (23), Mary McFerran (21), Barry Feinberg (23)

Croton Library Association: Karen Zevin, President

Library Director: Jesse Bourdon

ABSENT

Trustees: Leslie Ellis, President (19), Susan Ranis (19)

Call to order: Marianne called meeting to order at 7:32pm.

December 2018 minutes approved as amended.

Updates

- See Jesse's attached report for library material circulation statistics.
- Visitor count is lower than normal, particularly at the back door. There is no clear reason for this. Jesse will monitor to determine if door readers are functioning properly.
- Teen attendance continues to rise. This is attributed to continued robust programs, such as the multi-library teen book club that met here in December.
- A new Interlibrary Loan System (ILS) called "Evergreen" will be implemented in the coming months, with the goals of increased cost efficiency and improved user interface. The migration is scheduled to begin mid-February, and the new system is expected to be live mid-March. Some points of the migration require routine procedures to be replaced with temporary transitional procedures including: manual check-in and collection procedures, a scheduled delay of approximately one month for adding new items to the library system, and a halt of placing holds online. Jesse is on the system migration committee and will attend all training sessions beginning the week of January 28th. Jesse has requested that Croton Free Library (CFL) be one of the official training locations and that sessions specifically for CFL staff be added. CFL will inform patrons about this transition by posting details on its website, social media, and through other electronic communications.
- The library is thankful to Sheilah Rechtschaffer for her generous donation, from her artwork sales during a recent exhibition here.

Committee Reports

Finance Committee

Sid distributed and discussed budget performance information.

Staff raises, excluding the Director's, were voted on and approved.

Croton Reads

The year's Croton Reads event celebrates Lorraine Hansberry. The program includes three film screenings in February and two speaker presentations in March. Promotion activities and schedules have been established. The committee continues to work on details.

Art Committee

There was agreement about verbiage and signature format for a thank you letter that would be mailed to artists at the conclusion of their exhibits.

Association Report

Contributions from this year's appeal are higher than last year's numbers. Donations made via PayPal have increased. Karen will email the board a summary report.

Old Business

Annual audit was received today and needs to be reviewed. Jesse will forward to board members in preparation for a vote during the February meeting.

New Business

No new business discussed.

Public Comment

There were no comments.

8:43pm- Meeting adjourned to executive session for purposes of discussing Director's salary (Marianne, Mary, Sid, Sharyse, Adora, Lynn, Barry).
Board voted on Director's 2019 annual salary. Motion was carried.

9:10pm - Executive session concluded.

Next Board meeting: February 11, 2019 at 7:30pm

Respectfully submitted by Adora Lam, Secretary