

Croton Free Library
Board Meeting Minutes
May 13, 2019

PRESENT

Trustees: Leslie Ellis (24), Marianne Merola (22), Sharyse Eisinger (20), Adora Lam (20), Barry Feinberg (23), Sid Franks (22), Mary McFerran (21)

Croton Library Association: Kate Fabian, President

Library Director: Jesse Bourdon

ABSENT

Trustees: Lynn Kauderer (23), Susan Ranis (24)

Call to order: Kate called meeting to order at 7:35pm.

Motion was made to re-affirm Leslie Ellis as President. Motion was carried.

April 2019 minutes approved.

Updates

- Director's report on library material circulation statistics was reviewed.
- Physical check outs: March statistic was corrected. April statistic is first full month with new Interlibrary Loan System (ILS), Evergreen. Jesse will investigate how renewals are now reported.
- Jesse is considering the addition of a second electronic database, potentially Hoopla, to report statistics. OverDrive has historically been the sole database used.
- A draft of the employee handbook will be available for board review within two weeks. The manual will be voted on during the June board meeting.
- Jesse will create a binder that houses all board meeting related documents. Binder will be made available at future board meetings on a regular basis for reference.
- Jesse distributed proposed 2019-2020 board meeting dates for review. Final dates will be voted on during June board meeting. A date will also be set for Croton Free Library and Hendrick Hudson Library boards to meet during 2019-2020.

Committee Reports

Finance Committee:

Sid distributed and discussed budget performance information. April's check detail report was

reviewed by the board and questions were answered satisfactorily. Motion made and carried to accept the April disbursements.

Association Report

Kate described several advertising details for the Spring Book and Bake sale being held May 18th - 19th, including train station coffee cup labels, volunteers at Black Cow handing out reminders to patrons, social media postings, and information in the Gazette. She encouraged all board members to volunteer.

Kate also reminded the group about the library budget vote on May 21st. Barry inquired about absentee voting procedures. Jesse will forward that information to the group.

Old Business

Blue Sky date was changed to June 12th at 7pm. It will still be held at the library.

New Business

Summerfest: The library will host a table at this year's Summerfest on June 2nd. Jesse will send board members a sign-up sheet to volunteer.

Leslie distributed Library Director Evaluation Forms to board members that are due May 30th. There will be an executive session after the June board meeting to discuss.

Sid Franks informed the group of his resignation from the board due to his coming move out of the Croton Harmon UFSD. The board accepted his resignation with reluctance and great sadness but was happy to know Sid will continue serving as Treasurer. The board will move forward to fill the vacancy.

Public Comment

There were no comments.

8:48pm Meeting adjourned

Next board meeting: June 10, 2019 at 7:30pm

Respectfully submitted by Adora Lam