

Croton Free Library
Board Meeting Minutes
November 18, 2019

PRESENT

Trustees: Leslie Ellis (24), Sharyse Eisinger (20), Adora Lam (20), Lynn Kauderer (23), Susan Ranis (24), Barry Feinberg (23) Mary McFerran (21), Jane Beller (22), Marianne Merola (22),

Treasurer: Sid Franks

Library Director: Jesse Bourdon

ABSENT

Croton Library Association: Kate Fabian, President

CALL TO ORDER The meeting was called to order at 7:00 pm.

October 2019 minutes approved.

DIRECTOR'S REPORT:

- Monthly Statistics

Patron Services Statistics for October 2019 were presented. The increase in teen attendance was primarily attributed to preparations for the very successful Battle of the Books. With the addition of our new Teen Librarian, Gwen Glazer, it is anticipated that we will continue to see progress in this category.

Adult attendance was up also, in part due to the popular flu shot program. The Assistant Director is looking into creating more accurate procedures for counting special event attendance and attendance in general.

- Employee News

The Assistant Director has expressed interest in attending the annual Public Library Association meeting in Nashville, TN. Sentiment of the Board was to encourage this kind of employee development through partial funding of trip expenses.

COMMITTEE REPORTS:

- Finance Committee:

The Treasurer reports that as of today, the Library is below budget in all categories. As the year progresses, and more expenditures are dealt with, he expects balances to be right on target.

There was some discussion of the need to create new accounts for recording the receipt of non-repeat gifts and grants as well as the tracking the way in which these funds are used.

The monthly Check Registry for October was voted on and approved.

- Art Committee

The committee reports that there is a new display in the Ottinger room of art by former CET art teacher Mitchell Visoky.

- Buildings and Grounds

The committee is now reviewing 2 options for installing solar panels at the Library. After responses received from the Village Manager with regard to zoning restrictions and from our Accountant, the Director is leaning towards the use of Library-owned panels to be installed on the roof only, rather than leasing out the roof and parking lot space to an outside company. It is hoped that the installation costs of these roof panels can be covered with the help of a NY State grant or from within our regular construction budget. No firm decisions have been made.

- Croton Reads Committee

The committee has identified two possible books to be presented for the Croton Reads Program. The general sense of the Board was that we should select one of the two for the Croton Reads program, and take advantage of the availability of the other as a special event to be presented by the Library. No firm decision has been made.

LIBRARY ASSOCIATION REPORT:

- Book and Bake Sale

In the absence of a Library Association representative, the Director was pleased to announce that the Book and Bake Sale last weekend was extremely successful, bringing in over \$12,000. He also praised the organizers for their quick clean up on Sunday.

NEW BUSINESS:

There was no new business.

OTHER BUSINESS:

There was no other business

PUBLIC COMMENT

There were no comments.

The meeting was adjourned at 7:32

Respectfully submitted by Lynn Kauderer