

Croton Free Library
Board Meeting Minutes
June 8, 2020

PRESENT

Trustees: Leslie Ellis (24), Sharyse Eisinger (20), Adora Lam (20), Lynn Kauderer (23), Susan Ranis (24), Barry Feinberg (23), Jane Beller (22), Marianne Merola (22), Mary McFerran (21)

Treasurer: Sid Franks

Library Director: Jesse Bourdon

Croton Free Library Association: Kate Fabian, President

CALL TO ORDER The meeting was held online via Zoom due to the COVID-19 pandemic and was called to order at 7:04 pm.

May 2020 minutes were approved

DIRECTOR'S REPORT:

- Monthly Statistics

No monthly statistics were presented as the library continues to be closed due to the COVID-19 pandemic

- Fiscal Year 2020-21 Budget

Two possible budgets were presented: Version 1 assuming a gift of \$30,000 from the Croton Library Association and Version 2 assuming a reduced gift of \$15,000. The possibility of a lesser gift was considered due to limits on the ability of the Association to conduct their usual fundraising events.

The Director and the Treasurer were able to identify potential budgetary savings in the areas of maintenance, special events programming, periodical subscriptions and some employee salaries.

The Fiscal Year 20-21 budget identified as Version 2 with a lower gift amount was voted on and adopted.

- Pandemic Policy Statement

The Director distributed a preliminary draft of a document which will represent the Library's official Pandemic Policy. We are grateful to the trustees and staff who worked hard to create this necessary document. It is now in the hands of our Attorney and, once we have received legal approval, the Board will vote on final adoption of the Statement.

A committee was formed for periodic review of the Pandemic Policy Statement in order to keep it up to date with any changing requirements that might be generated by various local, state, and national government entities. The committee will consists of Jesse, Leslie, Susan and Marianne.

COMMITTEE REPORTS:

- Finance Committee:

The Treasurer reports that the Library is operating within budget projections.

The monthly Check Registry for May was voted on and approved.

- Art Committee

The Art Committee is pleased to announce that the Library Director has created a 360-degree presentation of Ottinger Room artist Ocean Morrisett's work and it is now available online. This is exciting news and can be made available to future artists.

- Croton Reads Committee

The Croton Reads committee continues to explore the possibility of offering a program in an online format.

LIBRARY ASSOCIATION REPORT:

Kate has provided a written statement from the Association addressing the issue of the postponement of the Annual Meeting of the Library Association and the necessity of various officers and trustees to continue in their roles until such meeting can be convened. The Director will post this statement on the Library's website.

NEW BUSINESS:

- Blue Sky

The Library will conduct its annual Blue Sky meeting remotely using the Zoom application. It will be held on Thursday, June 18 from 7:00-9:00. We will be discussing the role of libraries in a pandemic world.

PUBLIC COMMENT

There were no public comments.

The meeting was adjourned at 8:27 pm, after which the Board went into Executive Session to discuss payroll.

Respectfully submitted by Lynn Kauderer